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| **COVID-19 Return to Ringing Assessment** | | | |  | | | | | | |
| **This is an additional risk assessment relating to risks of COVID-19, it should be read as an addition to the tower general risk assessment.** | | | |
| **Name of Organisation** | |  | | **Assessment undertaken by** | |  | | | | |
| **Address** | |  | | | | | | | | |
| **Postcode** | |  | | **Area assessed** | |  | | | | |
| **Date** | |  | |  | |  | | | | |
| **Risk Details** | | | | | | | | | | |
| **Under “additional controls” you should note the additional measures that are needed to reduce the risk to an acceptable level, who should be putting them in to place and when they have been implemented** | | | | | | | | | | |
| **Hazards**  **/ Risks** | **Existing Controls** | | **IR** | **Additional controls** | **Who** | | **When** | **Done**  **(✓)** | **Date** |
| **Entering the Church** | | | | | | | | | | |
| **Consider your access to the church. Are you using the same doors and routes as for other people? Do you have a separate access to the tower (external door)? Do you share a key with other people, or do the ringers have their own key? Is there a fire or intruder alarm that needs to be disabled by keypad? How many other people will be using the light switches? Are there likely to be other users present while you are ringing?** | | | | | | | | | | |
| Keys |  | |  |  |  | |  |  |  |
| Fire and intruder alarm |  | |  |  |  | |  |  |  |
| Door handles (etc) and touch points |  | |  |  |  | |  |  |  |
| Light switches |  | |  |  |  | |  |  |  |
| Access and other church users |  | |  |  |  | |  |  |  |
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| **Access to the Ringing Chamber** | | | | | | | | | | |
| **How do you reach the ringing chamber? Is it a ground floor tower with a large opening to the church? Is it only a limited number of steps to the ringing room? Do you have to climb a long staircase? Is it a difficult access with areas that require holding a handrail or other aid?** | | | | | | | | | | |
| Stairways |  | |  |  |  | |  |  |  |
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| **In the ringing room – physical layout** | | | | | | | | | | |
| **It may help to draw a plan of the chamber, marking rope positions, doors, windows, ventilation, seating and anything else of note. This does not need to be to scale, a sketch with measurements is equally as helpful.** | | | | | | | | | | |
| Ventilation |  | |  |  |  | |  |  |  |
| Rope locations |  | |  |  |  | |  |  |  |
| Clock hammers, spiders, louvre closures |  | |  |  |  | |  |  |  |
| Food/drink refreshments |  | |  |  |  | |  |  |  |
| Paper materials |  | |  |  |  | |  |  |  |
| Furniture |  | |  |  |  | |  |  |  |
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| **In the Ringing Room – Planning** | | | | | | | | | | |
| **Consider when you ring, what is the interval between sessions; if less than 72 hours, additional considerations may be needed. Consider who is coming to ring, how many people can the tower accommodate, how many bells can you ring while maintaining social distancing between households, what age group and health status are your ringers** | | | | | | | | | | |
| Population distribution |  | |  |  |  | |  |  |  |
| Rope contact |  | |  |  |  | |  |  |  |
| Duration of ringing |  | |  |  |  | |  |  |  |
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| **Ringers** | | | | | | | | | | |
| **Consider who is coming to ring, what age group and health status are your ringers** | | | | | | | | | | |
| At risk groups |  | |  |  |  | |  |  |  |
| Vaccination |  | |  |  |  | |  |  |  |
| Symptoms |  | |  |  |  | |  |  |  |
| Bad habits |  | |  |  |  | |  |  |  |
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| **IR = Infection Risk** | | 1 = perceived low risk. No action may be required | | 2 = perceived medium risk. Action recommended | | 3 = Perceived high risk. Action required | | | | |